



# omaha**community**playhouse

## **Maintenance**

Job Title: Maintenance (Part-time)

Department: Facilities

Reports To: Facilities Manager  
Non-exempt hourly

### Scope of Responsibilities:

To clean and maintain the Omaha Community Playhouse building and grounds.

### Performance Responsibilities:

- Vacuum carpets; Mop floors
- Polish brass fixtures
- Clean bathrooms
- Set up and tear down for special events (tables and chairs)
- Sweep sidewalks; Shovel snow when needed
- Some repair and other general maintenance
- Replenish supplies in the kitchens and bathrooms
- Empty trash and recycling as needed in the facility
- Lock/unlock and secure building; Arm/disarm security system
- Other duties as assigned by the Facilities Manager

### Minimum Qualifications:

- Able to work in a team setting
- Willingness to take direction
- Flexibility in scheduling, including nights and weekends
- Some heavy lifting
- Contribute to an inclusive environment and culture where everyone feels a sense of belonging.
- Share the values of the Omaha Community Playhouse, which include inclusivity, artistic and educational impact, excellence, stewardship and community.

### Desired Qualifications:

- Custodial experience

- Salary Range:  
\$10 to \$13 per hour