



omahacommunityplayhouse

Child Chaperone

Criteria/Job Description

The Omaha Community Playhouse seeks a Child Chaperone to be responsible for the safety and engagement of child performers during the run of *A Christmas Carol*. This position requires that the children are never left alone while on site, are kept engaged in the production, and, when off stage, are engaged in appropriate activities. The Child Chaperone must be willing to communicate with the Director of Education effectively and report all issues and concerns immediately.

Job Duties:

- Responsible for the safety and well-being of child actors while on premise
- Develop and maintain a friendly, supportive, and professional relationship with the children
- Be aware of and manage any health issues as communicated by the parents, i.e. special diets, medicine, etc
- Accompany the young performers wherever they go when on the premises from when they arrive until they leave with an approved adult
- Help clarify for the young performer the production's expectations for their behavior and performance
- When off-stage ensure the children are appropriately entertained with structured and pre-planned activities while maintaining awareness for cues and announcements
- Enjoyment working with children
- Attend all tech rehearsals & performances November 8 through December 23
- Communicate with parents, parent volunteers, directors, and stage managers through email and in person
- Assign parent volunteers to designated areas

Requirements:

- Must pass a background check.
- Evening and weekend hours required.
- Open, honest communication; communicate issues before they become problems.
- General understanding of theater, experience working in theatre and with children.

Compensation:

\$2000